

Online Option for Payroll Remittance to Ameriprise Financial

Learn more by going to:
nbsbenefits.com/onlinepayroll

National Benefit Services, LLC (NBS) is proud to team up with Ameriprise Financial to administer online capabilities for employers participating in payroll remittance.

You now have the option of using the NBS website to manage payments to employees' accounts at Ameriprise Financial. You can provide deposit instructions while simultaneously giving NBS authorization to pull the corresponding payment directly from your bank account. There's no need to write checks, arrange for ACH bank transfers, or mail paper detail.

Different options are available depending on the capabilities of your organization and what is most convenient for you. In addition to managing payments, the website also allows you to view employee contribution history and manage employees' Ameriprise Financial account allocations.

Online Payroll Remittance allows you to:

- Easily remit retirement contributions for your employees to Ameriprise Financial
- Make quick electronic payments pulled from bank account instead of mailing checks and paper detail
- Access reporting and processing history showing what NBS has processed to date, how it was applied by employee, and employee's account number
- Deposit payments to employee accounts faster
- Manage employees' Ameriprise account allocations (optional)

Three easy ways to manage data:

1. Upload an Excel file in NBS format
2. Enter the specific dollar amount for each employee
3. Copy previously submitted online payments

The screenshot shows the 'Online Payroll Remittance' interface. Under 'Process Selection', there is a dropdown menu set to 'Payroll'. Under 'Process Method', there are four radio button options: 'Upload a file' (selected), 'Manually enter contributions', 'Copy information from a previous payroll period', and 'Uncompleted and previous submissions'. Three black arrows on the left point to the first three options, corresponding to the numbered list above.

Website-based payment management tool

If producing and uploading a formatted file doesn't make sense for your organization, you can manage payment amounts individually in a grid on your web browser.

The screenshot shows a web browser window displaying a payroll grid. The grid has columns for 'New', 'Status', 'Social Security Number', 'Name - Last', 'Name - First', '403b Employee', and '403b Employer'. The data rows show employees with 'Pending' status and various SSNs and names.

New	Status	Social Security Number	Name - Last	Name - First	403b Employee	403b Employer
No	Pending	999999890	JONES	WILLIAM	0.00	0.00
No	Pending	999999991	JONES	LUCY	0.00	0.00
No	Pending	999999998	ROBERTS	ALICE	0.00	0.00
No	Pending	999999891	SMITH	BOB	0.00	0.00

Next Steps:

- Go to nbsbenefits.com/onlinepayroll
- Download the Online Payroll ACH Agreement and fax or email it to NBS.
- Contact the NBS Ameriprise Financial Service Team at 877-938-7310 or PayrollSupport@nbsbenefits.com if you have any questions.

